

**Lycoming County Library System Board
Minutes
April 26, 2010**

Present: Anthony Salvatori Janice Trapp
 Louise Eakin Shirley Alters
 Pauline Montgomery Jeff Swope
 Greg Neidig
 Linda Herr
 Karen Temple
 Barbara McGary
 Susan Rider

Absent: Evelyn Derrick
 Diane Eck
 Commissioner Jeff Wheeland

President Anthony Salvatori called the meeting to order.

Minutes: A motion to approve the minutes from the February 9, 2010 meeting was made by Pauline Montgomery, seconded by Anthony Salvatori.

Financials: Shirley Alters reviewed the financial report.

- Last year \$40,000 more was spent than received. \$45,000 was budgeted from the state funded Access PA program and we only received \$25,454 due to the elimination of this program as part of budget cuts.
- ParenteBeard auditors are here and expect to be finished by the end of this week. They project the audit will be done by June 30, 2010.
- The year started with cash in the bank of \$59,829, the System received \$618,852, and spent \$641,407 through March 31st – ending cash at \$37,275.
- Cash at April 22, 2010 = \$52,513
 - See Financial Report for breakdown of money distributed to member libraries.
 - SIRSI maintenance payment of \$42,446 is an annual payment - it covers the entire year.

A motion to approve the Financial Reports was made by Louise Eakin, seconded by Pauline Montgomery.

Member Updates:

- **Hughesville** – Pauline Montgomery reported concerns by the Hughesville Public Library regarding the lack of technical support. They had been waiting weeks to have problems with their computers taken care of.
- **Montgomery** – Louise Eakin also reported concerns by the Montgomery Public Library on the lack of technical support – they feel it is getting worse not better.
- **James V. Brown Library** – Janice Trapp agrees that Technical Support is a serious issue and it is being addressed.

Currently Greg Neidig is working solo as James Leta resigned to accept a better paying position. Interviews are currently in progress to find a replacement. There are not enough IT people to go around – two people are not enough.

We need to hire a ½ time technology person dedicated solely to support member libraries and the Learning Center. This person would work 19 hours a week doing PC repairs, loading software, getting peripherals up and running, trouble shooting day-to-day issues, etc. This position has not yet been advertised but a job description is ready to go.

Funding is an issue. Would member libraries be willing to take a small reduction in the money distributed to them to fund this position?

James V. Brown Library received an e-rate reimbursement of \$35,000 for Internet connection fees and Shirley Alters and Janice Trapp agreed this money should go to the System budget. This money could be used to fund this ½ time position.

Janice Trapp reported that two Trustees of the James V. Brown Library Board resigned – the president and treasurer. Harold Hershberger is now the president and John Confer is now the treasurer replacing Ann Marie Phillips. Dr. William Somers was the representative on the System Board and will be sending his resignation letter to the County Commissioners so he can be replaced.

- **Konkle** – Anthony Salvatori reported the Konkle Library is currently having repairs made to the roof.

Lycoming County United Way – Linda Herr reported on an appeal made to a panel of Lycoming County United Way representatives to increase their support to \$50,000 – the most the Learning Center has ever asked for. Two Learning Center students gave emotional speeches. One student was an English as a Second Language (ESL) student. She worked as a waitress and after taking the ESL class became manager and now owns the restaurant.

The other student is the grandmother type – mentoring and encouraging other students by encouraging them to reach deep inside themselves to be more than they thought they can be and that the Learning Center is helping them to take those steps.

Linda Herr stated more adults are coming to the Learning Center needing GEDs, exploring career changes, retraining, etc. There is a waiting list and rooms are filled to capacity. To manage with what they are managing with now the Learning Center would have to reduce the number of students by 100. Because of state budget cuts the Learning Center lost \$120,000 in funding and also \$2,000 out of a grant that had already been signed and approved.

Collection Management Plan Grant – Jeff Swope reported on this county-wide grant to evaluate and coordinate the youth services non-fiction collections across the county. The collections are aging and out of date. The grant was approved for \$17,000.

Jeff will be having a meeting with all member librarians and James V. Brown Library staff. Each library will get some money for books and will be trained to think differently when purchasing books – keeping the county in mind.

Jeff announced his last day with the James V. Brown Library will be May 21, 2010 and he wants to get this plan underway before he leaves.

The Board congratulated Jeff on his new position and wished him well although they were very sorry to see him go.

Long Range Plan – the Board continued work on their Long Range Plan. The adopted plan is attached.

Next Meetings –

- Planning Meeting – May 11, 2010, 12-noon. The Board will receive documents in advance of the meeting for description, revised drafts of policies and membership agreements.
- Regularly Scheduled Board Meeting - June 8, 2010, 12-noon.