

**Lycoming County Library System Board
Minutes
December 15, 2009**

Present: Anthony Salvatori Janice Trapp
 Donna Heiney Jeffery Swope
 William Somers Karen Temple
 Evelyn Derrick Linda Herr
 William Nichols Greg Neidig
 Diane Eck Stephanie Farr
 Julie Caringi
 Wayne Kinley
 Barbara McGary

Anthony Salvatori brought the meeting to order.

Minutes: Anthony Salvatori asked for a motion to accept the November 16, 2009 minutes. Evelyn Derrick motioned. Diane Eck seconded. Approved.

Financials: Janice Trapp provided an overview of the Profit and Loss, Budget vs. Actual general fund for 2009. Due to the loss of the second payment of Access PA reimbursement funds, 2009 income received was less than expected.

Janice also pointed out that Expense line 5290 indicates that Internet Connection Fees were over budget \$10,196.25. Janice is working with technical services and the business office to analyze the reason behind the increased expense.

All other line items are nicely in order and the System is in good financial shape with an ending balance of \$67,833.94.

Anthony Salvatori asked for a motion to accept the financials. Evelyn Derrick motioned. Diane Eck seconded. Approved.

Usage Statistics Year to Date: Janice Trapp indicated that the IT Department has been able to provide reports demonstrating Circulation Usage by hour. This can be used as a tool for individual libraries to understand when they are used the most which could be very helpful for scheduling staff coverage in the member libraries.

Jeff Swope provided a comparison of usage statistics from 2008 and 2009. Statistics indicate that there has been an 8% increase in the number of total users in the Library System; there has been a 10.1% increase in the number of total items checked out, and a 9% increase in the total value (dollar amount) of items circulated.

Statistics demonstrate that even with the loss of funds, libraries are busier than ever and the economic value of libraries to our communities continues to increase.

2010 Budget: Janice Trapp provided an overview of the 2010 System Budget Income and Expenditures. Budget cuts on the state level reduced State Aid 20.1% from last year, and eliminated Access PA reimbursement funds.

Janice described the Access PA reimbursement program and how it was used to reimburse libraries for lending materials to Pennsylvania citizens outside of a library's given service area. Janice communicated that member libraries would still honor the lending program even though reimbursement funds are not available.

Another Access PA program cut on the state level is Power Library. Power Library is a set of databases available online for patrons to conduct research. Power Library received severe reductions in the amount of databases that will still be available. Access PA programs that were protected were: Ask Here PA: an online reference chat program, and IDS: an interlibrary delivery service.

Overall the reduction of State Aid provided a 20.1% cut across the board for all member libraries in the allocation of State Aid. Additionally, all of the member libraries will lose the allocation for Access PA reimbursement funds.

Fortunately, Lycoming County has continued to support the library system at the same funding level as last year. As a result, member libraries will not see a reduction in County Aid. The Library System was able to provide moderate increase in County Aid to Jersey Shore and Montgomery.

Janice provided a detailed summary of 2010 Budget Expenditures by line item. Items to note are increased expenses for Public Awareness, Internet Connection Fees, Technical Service Supplies and decreases in Online Resources, Accounting, and Other Costs: LSTA Match. William Somers moved to accept the 2010 Budget Expenditures, Evelyn Derrick seconded. Approved.

Literacy Report: Linda Herr introduced Julie Caringi, who is serving an internship with the Literacy Center while finishing her Master's Degree.

Linda communicated that literacy classes for ESL, Adult Education and Family Literacy are busier than ever and expressed a need for the Literacy Center to find ways to build capacity. With cuts in funding, the Literacy Center is working smarter and more creatively which means utilizing volunteers to help with the ever increasing workload.

Diane Eck volunteered to help make initial contacts with school districts to attract volunteers.

Anthony Salvatori discussed a potential opportunity to meet with local gas exploration companies to help with Literacy Center costs.

Member Updates: Current President of the James V. Brown Library Board, William Nichols, introduced incoming President William Somers.

Evelyn Derrick reported that Muncy was denied a grant for a needed feasibility study.

Diane Eck reported that Jersey Shore finished with an addition of the new parking lot and had a successful Silent Auction and Christmas Tea.

Anthony Salvatori reported that Konkle contributed to Montoursville's Olde Tyme Christmas with a visit from Santa who read stories to children in the library.

All member libraries expressed thankfulness to local Friends of the Library for their helpful support.

Barbara McGary reported that Commonwealth Libraries is considering a state wide integrated library system and a single library card for all of Pennsylvania residents (One Card PA). A statewide task force is surveying libraries to identify cost savings and policy recommendations for this potential project. This statewide ILS could serve as a significant cost savings for libraries in maintenance fees for individual automated systems and would open up access of library materials to all residents of Pennsylvania using the One Card PA.

Jeffrey Swope reported that the James V. Brown Library won two Best Practice Awards this year. One was for their work with the One Book, Every Young Child and the other was for their work with literacy activities with children.

Jeffrey also reported that he received a \$30,000 three year grant from Comcast to help put books in the homes of children. 900 children born at Susquehanna Health will have an opportunity to receive a book on their birthday for the first three years of life.

Stephanie Farr reported that the new bookmobile will be on the road next week. An open house is in the planning stages to welcome the new bookmobile to the community.

2010 Meeting Dates: Meetings will be held on the 3rd Floor, North Room of the Welch Family Children's Wing at 12-Noon on the following dates:

- **February 9, 2010**
- **April 13, 2010**
- **June 8, 2010**
- **August 10, 2010**
- **October 12, 2010**
- **December 14, 2010**

Anthony Salvatori asked for a motion to adjourn. Evelyn Derrick motioned. Diane Eck seconded. Approved.