

**Conflict of Interest Statement for Board Members  
of the Lycoming County Library System**

No Board member or Board committee member, or any member of his/her family should accept any gift, entertainment, service, loan or promise of future benefits from any person who either personally or whose employees might benefit or appear to benefit from such Board or committee member's connection with the Lycoming County Library System, unless the facts of such benefit, gift, service, or loan are disclosed in good faith and are authorized by the Board. Board and committee members are expected to work out for themselves the most gracious method of declining gifts, entertainment, and benefits that do not meet this standard.

No Board or committee members should perform, for any personal gain, services to any Lycoming County Library System supplier of goods or services, as employee, consultant, or in any other capacity which promises compensation of any kind, unless the fact of such transaction or contracts are disclosed in good faith, and the Board or committee authorizes such a transaction. Similar association by a family member of the Board or committee member or by any other close relative may be inappropriate.

No Board or committee member or any member of his/her family should have any beneficial interest in, or substantial obligation to any Lycoming County Library System supplier of goods or services or any other organization that is engaged in doing business with or serving Lycoming County Library System unless it has been determined by the Board, on the basis of full disclosure of facts, that such interest does not give rise to a conflict of interest.

This policy statement is not intended to apply to gifts and/or similar entertainment of nominal value that clearly are in keeping with good business ethics and do not obligate the recipient.

Any matter of question or interpretation that arises relating to this policy should be referred to the President for decision and/or for referral to the Board of Trustees for decision, where appropriate.

Disclosures

- I hereby warrant that I am not aware of any conflict of interest or potential conflict of interest concerning the business and affairs of the Corporation and my position as director, officer or committee member of the Corporation.
  
- I hereby disclose the following conflict of interest or possible conflict of interest, including without limitation my involvement in any business or organization that conducts business with, or is in direct competition with, the Corporation or any of its affiliates:

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I have received, read and understand full the Conflict of Interest Statement and will comply with the statement by bringing any potential conflict of interest situations to the Board for consideration.

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Date

Signature