

## LSTA Implementation Plan

### Juvenile Non-Fiction Collection Development and Mother Goose Program Kits Project

#### Overview

The Lycoming County Library System applied for \$50,000 to update current juvenile non-fiction collection and to provide Mother Goose programming kits for the member libraries to use with the public to help connect children with non-fiction books.

The Lycoming County Library System received \$14,925 to purchase juvenile non-fiction books for the member library collections and \$2500 to purchase Mother Goose programming kits.

LSTA is distributed to the Lycoming County Library System at their headquarters library in monthly installments. Each installment is \$1,340.38 June 2010-June 2011. **All expenditures and final reports are due July 29, 2011.**

#### Benefits

- Each library will receive approximately **\$2,400** to purchase new materials for their non-fiction juvenile collection. (\$200 in monthly installments)
- Each library will receive a mother goose kit (estimated value of \$400) of their choice.

#### Purchase Timeline

June 30, 2010-July 30, 2010 payment will purchase mother goose kits

August 30, 2010- June 30, 2011 payment will be distributed to member libraries \$200 each to purchase new titles

#### Responsibilities

- Each library will weed non-fiction juvenile collection and provide number of weeded items for quarterly reports
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- Each library will purchase non-fiction juvenile collection materials every month and provide list of titles purchased and copy of purchase receipt for quarterly reports
- Each library will select a mother goose programming kit and make use of this kit with the public. Provide information on how these kits are being used for quarterly reports.
- Each library will promote collections to the public and agree to participate in a county wide photo opportunity.

### Reporting

All reports to the funding agency will be completed by the system headquarters. Member libraries will need to provide the following information each quarter so that the reports can be completed:

1. How many items were weeded from your collection this quarter?
2. How many items were purchased for your collection this quarter?
3. Provide information on how this new collection is being used by your library. Acceptable information is: circulation statistics and/or a human interest paragraph of how the collection is connecting with children, and/or being useful in your community.
4. How is your library using the mother goose kit? Acceptable use is indicated by: Attendance at programs and/or human interest paragraph of how the kit is helping connect children with books etc.

Quarterly reports are due: (these 4 questions are due on the following dates)

(August 1, 2010) — meetings  
 November 1, 2010  
 February 1, 2011  
 May 1, 2011  
 July 1, 2011

District

PA DEPARTMENT OF EDUCATION  
OFFICE OF COMMONWEALTH LIBRARIES  
333 MARKET STREET, HARRISBURG, PA 17126-1745

1. PROJECT NUMBER 100051

2. NAME OF LIBRARY OR AGENCY James V Brown Library

3. ADDRESS 19 E. 4th Street, Williamsport, PA 17701

4. PHONE NUMBER 570 326 0536 5. PROJECT TITLE Non-fiction Juvenile Collection grant

LSTA QUARTERLY REPORT

COVERING MONTHS OF (CIRCLE ONE):

6. NOV-JAN      FEB-APR      MAY-JULY      AUG-OCT      INTERIM
- (all reports are due within five working days of the end of the quarter)

7. INSTRUCTIONS FOR PREPARING NARRATIVE REPORT

Using 8-1/2 paper, please provide all of the information requested for the statements listed below. Include sufficient details to insure a clear understanding of what activities took place during the quarter. Attachments may be included if they will add to the understanding of the quarter's activities; e.g., booklist flyers, news clippings, etc.

The report must include:

- A. Narrative - This section should include all major activities and events that took place during the quarter which helped to achieve project goals and objectives.
- B. Evaluation - This section should include the results of your evaluation for the quarter; e.g., test results, survey results, statistics, etc.
- C. Problems - This section should include any difficulties encountered in the quarter that prevented you from achieving project goals and objectives.

8. INSTRUCTIONS FOR PREPARING THE RECONCILIATION OF CASH ON HAND REPORTS

- A. Complete the attached Reconciliation of Cash on Hand Form. A set of detailed coordinated instructions are enclosed with the fully executed project agreement.
- B. If payments have been held, submit an interim report using this same form to request payments be resumed.

Send two complete sets of the Narrative and Cash on Hand reports (one with an original signature to the attention of LSTA Administrator at the above address. Public Libraries should also send one copy to their District Library Center consultant librarian. Quarterly reports are due within five working days of the end of the quarter.

February 2011

LSTA Quarterly Report

Project No. 100051

### Narrative

In the third quarter of the grant year, system member libraries continued to weed their juvenile non-fiction collection and added new materials to their collections. Mother Goose kits are being actively used throughout the system. Parents and area teachers are checking out these kits to use with children, they are being used in non-fiction weekly story time programs, and they are also used in system wide outreach programming.

### Evaluation

Over 300 items were weeded system wide this quarter.

The following are quotes from some of the system member libraries on the use and value of the mother goose kits:

"The kits have provided new ideas, activities, and materials to use in our programs that complement the activities already used with the children and their parents. They help build early literacy skills for toddlers and their parents/grandparents and give the 3-5 year olds opportunities to explore nature in their world."-W.B. Konkle Memorial Library

"Parents have been enthusiastic about these kits and happy to have them available."-Hughesville Area Public Library

"Both of the Mother Goose program kits are an asset to the library and the community because they are an introduction to very young children to observe and explore the world around them, as well as introducing these concepts through wonderful literary works."-Jersey Shore Public Library

"The value of these learning kits can be measured by their carefully chosen picture book accompanied by the hands-on activities that expand on the professional lesson plan included."-James V. Brown Library/System Outreach

"Thank you for the funding to allow the library to purchase these kits. They are a nice asset to our parenting/teaching collection."

System member libraries are happy that they are able to choose non-fiction juvenile materials for their own collections. System member libraries are cooperating to share

the mother goose kits with the library and outreach program that is in the most need and makes the most use of these items.

### Problems

The Lycoming County Library System was able to meet all of the requirements of the quarterly goals and objectives for the grant and anticipate meeting the goals for the next quarter.

COMMONWEALTH OF PENNSYLVANIA - Bureau of Library Development

LSTA QUARTERLY FINANCIAL REPORT

All reports, including delinquent reports, must be received in the Bureau of Library Dev. Office no later than the 5th working day of the month of submission in order to be processed for payment in the next cycle.

ENCLOSED DETAILED INSTRUCTIONS ARE ATTACHED FOR YOUR CONVENIENCE.

Part I

2 GRANTEE James V Brown Library

3 MAILING ADDRESS 19 E. 4th Street, Wmspt. PA 17701

4 QUARTER ENDED January 2011 5 PROJECT NO. 100051 6 PROJECT AMT. \$17,425 7 MO. PMT AMT \$1,340.38 8  INTERIM  
(Check if applicable)

Part II Expenditures by Budget Categories

Rider Appendix 1 Contract Budget Categories	LSTA Contract Budget*	LSTA Expended This Period	LSTA Obligated	Expended to Date
9 <u>Library Materials</u>	10 <u>\$14,925</u>	11 <u>\$3,600</u>	12 <u>\$1200</u>	13 <u>\$7,200</u>
<u>Mother Goose Kits</u>	<u>\$2,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,500</u>
TOTAL	14 <u>\$17,425</u>	15 <u>\$3,600</u>	16 <u>\$1200</u>	17 <u>\$9,700</u>

\* Use most current approved budget.

Part III

18 Total Cash Received	\$ <u>12,063.42</u>
19 Total Cash Disbursed	\$ <u>9,700.00</u>
20 Cash on Hand (Line 18 less Line 19)	\$ <u>2,363.42</u>
21 Scheduled Monthly Payment	\$ <u>1,340.38</u>
22 Cash Available (Line 20 plus Line 21)	\$ <u>3,703.80</u>
23 Estimated Cash Requirement for the Upcoming Month (Line 16)	\$ <u>1,200.00</u>
24 Status of Cash (Line 22 less Line 23)	\$ <u>2,503.80</u>

25 PART IV- COMMENTS Justification for excess cash on hand / extraordinary cash needs beyond scheduled monthly payments.

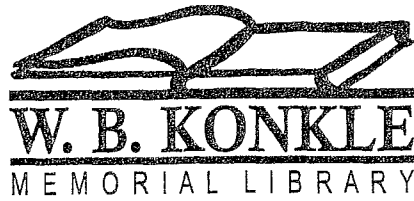
Section V

Certification: I certify that this report is true and correct to the best of my knowledge.

26 JANICE TRAPA 27 Janice Trapa 28 2/4/2011  
TYPE/PRINT AUTHORIZED REPRESENTATIVE SIGNATURE AUTHORIZED REPRESENTATIVE Date

29 Barbara McGary 30 570 326 0536 x102 31 bmcgary@brown.edu  
NAME OF PROGRAM CONTACT PERSON AREA CODE & PHONE NUMBER EMAIL ADDRESS

32 PLEASE SEND TWO COPIES (ONE WITH ORIGINAL SIGNATURE).

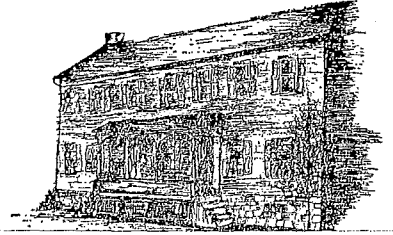


We chose the Mother Goose On The Loose For Babies And Toddlers, Mother Goose Meets Mother Nature, and Mother Goose Asks "Why?" kits because we thought they would be a good fit for the children's programs that we offer at our library. We currently offer two Toddlertime sessions and two Storytime sessions for 3-5 year olds. The kits have provided new ideas, activities, and materials to use in our programs that complement the activities already used with the children and their parents. They help build early literacy skills for the toddlers and their parents/grandparents and give the 3-5 year olds opportunities to explore nature in their world.

*Canda Fogarty*  
*Library Director*

# Muncy Public Library

108 S. Main St., Muncy, Pa.



1/5/11

To whom it may concern:

The Muncy Public Library purchased three Mother Goose Kits with LSTA funding. They were Mother Goose Meets Mother Nature, Growing With Mother Goose, and Mother Goose on the Loose. Since many local preschool teachers and care givers use the library, I believed these kits would have the most to offer them. I also wanted kits that would encourage parent participation.

I mention these kits to parents of young children and also to teachers. I have them check the kits out so they can take them home and peruse the wonderful activities they can use to expand their children's experiences with the books that come with the kits. After returning the kits, they tell me how impressed they are with the kits' contents.

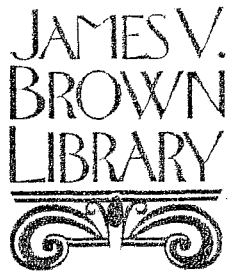
I am hoping to have a program here at the library in the coming year that will use the activities in the Mother Goose kits. Actual examples from the kits will be acted out so parents and care givers will become familiar with the material and more likely to use the kits.

Thank you for the funding to allow the library to purchase these kits. They are a nice asset to our parenting/teaching collection.

Sincerely,

*Laurie Cressman*

Laurie Cressman  
Muncy Public Library  
Director



Serving Williamsport  
& Lycoming County

19 East Fourth Street  
Williamsport PA 17701  
570-326-0536  
www.jvbrown.edu

The Youth Services Department of the James V Brown Library incorporated the materials from the grant to enhance our outreach professional resources. Eight of the kits from the "What's The Big Idea" were chosen.

The titles selected were:

*Maps and Directions*  
*Collecting and Sorting*  
*Exploring Shapes*  
*Building*  
*Recognizing Same and Different*  
*Counting 1-2-3*  
*Shadows*  
*Part-Part-Whole*

These kits were chosen because they can be easily integrated into a standards-based curriculum for preschools. Some examples of principles explored included the Science Early Learning Standards of understanding the process of scientific inquiry and the physical properties of objects. Mathematics Early Learning Standards for pre-kindergarten skills explored include the critical thinking skills of learning about numbers, numerical representation and developing concepts of space and shape. The contents of the materials selected are suitable for the age demographic of 3 to 5 year-olds in a supervised setting.

The eight kits are available on the Storymobile, a specialized county-wide bookmobile for educational and child care providers. They are loaned to classroom teachers for 2 weeks at a time.

The value of these learning kits can be measured by their carefully chosen picture book accompanied by the hands-on activities that expand on the professional lesson plan included. The teachers like the preplanned lessons and the handy materials. The literacy extension tools enhance their own limited budget for materials and preparation time. Teachers value the opportunity to insert science and math concepts while enjoying picture books. Upon adding these materials to the collection, circulation has been steady. The library values serving the early childhood community that supports our mission of being a preschooler's door to life long learning.

Respectfully,

Nina Edgerton MLS, M. Ed  
Youth Services Coordinator  
James V. Brown Library

*Trustees*

*President*

Harold D. Hershberger, Jr.

*Vice-President*

Rev. Thomas P. Reeder

*Treasurer*

John M. Confer

*Secretary*

Dr. Kathleen R. Kelley

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Janice Trapp

William E. Nichols  
Hon. Dr. Gabriel J. Campana  
Dr. Kenneth L. Cooper  
Thomas B. Burkholder  
Melissa E. Welch

### Mother Goose Program Kits

The Jersey Shore Public Library selected the **Mother Goose Asks Why** program kit and the **Mother Goose Meets Mother Nature** program kit as part of our LSTA grant purchases.

We selected the **Mother Goose Asks Why** kit because it was a very intriguing idea to be able to present programs that would allow young children to experience the science involved in everyday life while also increasing their literary development skills.

We selected the **Mother Goose Meets Mother Nature** kit because it encourages children to be aware of and curious about the world around them through the use of books and activities that enrich their experiences with the world around them.

Thus far, we have used the **Mother Goose Asks Why** program kit during one regular weekly story time program, focusing on the concepts of Same & Different.

Both of the Mother Goose program kits are an asset to the library and the community because they are an introduction to very young children to observe and explore the world around them, as well as introducing these concepts through wonderful literary works. The idea of science is not one that is always thought of by parents for young children. The activities in these kits encourage the parents and caregivers to think about how the children respond to and interact with nature and their environment and gives them ideas of how to further explore the concepts with their children.

Charlene Brungard  
Director



**HUGHESVILLE AREA PUBLIC LIBRARY**

146 SOUTH 5<sup>TH</sup> STREET  
HUGHESVILLE PA 17737  
570-584-3762

DATE: January 28, 2011

TO: Barbara McGary

FROM: Lena Carichner, HAPL

We chose the following Mother Goose Kits:

- Mother Goose Meets Nature
- Mother Goose Asks Why

for our library.

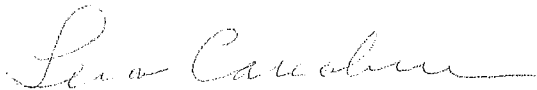
We also received Mother Goose on the Loose.

We have many young parents, with both pre-school and primary grade children. We hoped that these parents would be able to work with their children using these materials.

We are encouraging our volunteers that do preschool story hours to use the guide and CD that we received: Mother Goose on the Loose.

We are allowing these kits to be signed out the same as a book, for 3 weeks. We are concerned about keeping all the pieces in the Mother Goose Asks Why Kit, but have not lost any so far.

Parents have been enthusiastic about these kits and happy to have them available.



Lena Carichner, Librarian  
Hughesville Area Public Library